

Purpose

An Implementation Panel is established for the purpose of:

1. Developing standards and policies for the statewide implementation of products that have been tested and approved for use by the Department.
2. Developing recommendations for specific projects on which approved products can be implemented.
3. Review current technology on products that can be implemented within the Department. Should include review of SHRP products, Technology Transfer bulletins, etc.

The panel will report to the Engineer of Research. Information regarding products approved by the panel for implementation will be forwarded to the Engineer for Preconstruction and the division responsible for implementation. This information will include an implementation plan, funding requirements, and time schedule.

To conduct business and to have a quorum, a minimum of nine voting members shall be in attendance at each meeting.

Policy

The Implementation Panel is composed of representatives from the following areas:

- Engineer for Development and Implementation (Chairman)
- Preconstruction (Value Engineering)
- Safety
- Structures
- Planning
- Construction
- Materials
- Maintenance
- Implementation Engineer
- Engineer for Research
- Research Coordinator
- FHWA Representative
- SHRP Coordinator
- Other participants invited by the Chairman (Non-Voting)

The Chairman of the Panel shall be the Engineer of Development and Implementation.

The Chairman shall distribute to each panel member and invited participants an agenda outlining the date, time, place of meeting, and items to be discussed.

The Chairman shall appoint a secretary, who will prepare a summary of the meeting proceedings to be distributed to all members with the agenda.

A voice vote shall be taken on all items requiring a consensus of the members. When a consensus is not clear to the Chairman by a voice vote, a roll call vote shall be taken.

Meetings of the Implementation Panel should be held quarterly or as often as necessary to serve the purpose of the panel. Meetings may be held at various locations throughout the State in order to examine test sections of various products and other conditions that may present themselves.